

STATE TELECOMMUNICATIONS MANAGEMENT MANUAL

State of California
Department of Technology Services

Statewide Telecommunications
and Network Division

Category:

**Facilities
Management**

Chapter Title:

Introduction

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POLICY

The Statewide Telecommunications and Network Division (STND) is responsible for developing uniform cable and wire distribution standards in state buildings, controlling access to DTS operated telecommunications equipment rooms and acquiring telecommunications sites.

UNIFORM CABLING AND WIRING DISTRIBUTION

Telecommunications devices will become more integrated and simplified at the end user's location because of advances in technology and the need to minimize the ongoing costs to move, add or change telecommunications systems. However, telecommunications devices within the building's infrastructure will become more sophisticated and diverse requiring planning to ensure sufficient space and access.

EQUIPMENT ROOM SECURITY

Equipment room security is essential for two reasons. Firstly, the critical nature of the business is concentrated through these sites. Increasingly, the state's critical business is conducted through information technology. The state must take the necessary precautions to ensure that communications is as secure as necessary for the type of business that uses those facilities. Secondly, state buildings are designed for an extended useful life. Floor space in these buildings is allocated sparingly, therefore it is essential for agencies to also effectively manage equipment room space and comply with tenant telecommunications requirements for these rooms. This requires controlled access and managed security.

Agencies should develop a security policy to manage access to this critical space.